

REPUBLIC OF KENYA



MINISTRY OF EDUCATION STATE DEPARTMENT FOR BASIC EDUCATION

TENDER NOTICE

1. **PROCURING ENTITY:** Ministry of Education, State Department for Basic Education
2. **CONTRACT NAME AND DESCRIPTION:** Supply of Food under the School Meal Program
3. The State Department for Basic Education invites sealed technical submissions from firms with framework contracts under the FOOD CATEGORY WITH SUPPLIES BRANCH AS PER LIST HERE UPLOADED on this website to verify the statutory requirements and technical and financial capacity. Criteria for evaluation will be as provided under **SECTION III - EVALUATION AND QUALIFICATION CRITERIA**
4. **Tendering will be conducted under strict adherence to the technical evaluation criteria only, the bidders are NOT to give a financial bid but statutory ,technical and financial capacity requirements provided in this mini competition document. Pricing will be established as per the legal framework and pricing index provided in this tender document.**

NB: The earlier shortlisted suppliers in the first invitation for first term 2025 need not to apply again (See the attached previously shortlisted suppliers)
5. Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours 0800-1700 hrs at the address given below.
6. A complete set of tender documents may be purchased or obtained by interested tenders upon payment of a non- refundable fees of Kshs.1000 in cash or Banker's Cheque and payable to the address given below. Tender documents may be obtained electronically from the Website (www.education.go.ke). Tender documents obtained electronically will be free of charge.
7. Tender documents may be viewed and downloaded for free from the website www.education.go.ke. Tenderers who download the tender document must forward their particulars immediately to www.education.go.ke to facilitate any further clarification or addendum.
8. All Tenders must be accompanied by a bid security (From a reputable bank only) of [Ksh.3,000,000 Three Million Kenya Shillings and Kshs. 1,000,000 –One Million for each respective category as indicated under ITT 18.1 in the Tender Data Sheet]

9. The Tenderer shall chronologically serialize all pages of the tender documents submitted.
10. Completed tenders must be delivered to the address below on or before Friday 14th March, 2025. Electronic Tenders will not be permitted.
11. Tenders will be opened immediately after the deadline date and time specified above or any dead line date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
12. Late tenders will be rejected.
13. The addresses referred to above are:

a. Address for obtaining further information and for purchasing tender documents

Ministry of Education
State Department for Basic Education
P.O. Box 30040--00100
Nairobi, Kenya`
Tel +254 020 318581
Website : www.education.go.ke
Email: ppo@education.go.ke

b. Address for Submission of Tenders.

The Principal Secretary
Attn: Head of Supply Chain Management Services
State Department for Basic Education
Jogoo House 'B' Ground Floor Room 14,
Harambee Avenue
Postal Address: P.O. Box 30040, Nairobi, Kenya
Code: 00100, City: Nairobi
Tel: (0)20 318581 Ext.30413
Email: ppo@education.go.ke