



**MINISTRY OF EDUCATION**  
**STATE DEPARTMENT FOR BASIC EDUCATION**  
**DEVELOPMENT OF SCHOOLS INFRASTRUCTURE IN NYAMIRA COUNTY PROJECT**

**CLARIFICATIONS AND ANSWERS ON BIDDER'S QUERIES DURING THE VIRTUAL PRE-BID MEETING HELD ON 22<sup>nd</sup> AUGUST 2024 FOR SUPPLY OF FURNITURE AND EQUIPMENT IN TARGETED SCHOOLS IN NYAMIRA COUNTY**

The following were the questions/clarifications sought by prospective bidders and the accompanying responses done by the client in regard to the tender.

Serial No.	Questions asked	MoE (DSINCP) Response
Q 1	The preliminary requirements on lot 19 to 24 on supply of desktop computers and network accessories, there is a requirement to provide NCA 5 electrical works, telecommunications contractor license from CAK, ICTA certificates and yet this is a supply tender and for us who have specialized on the business of supply of Computers and ICT equipment we only have the manufacturer authorizations certificates and partnership certificates from the manufacturer.	The requirement are herewith revised to only provide <ul style="list-style-type: none"><li>✓ Manufacturer authorizations</li><li>✓ Quality certifications</li><li>✓ Mandatory requirements as per specifications for the machines to be met</li></ul>
Q 2	Kindly provide specifications and images for the below items in LOT 17 to enable us tender comprehensively since the range is very wide: ·  BOARDROOM TABLES ·	The specification have been provided below: <ul style="list-style-type: none"><li>• Pre - fabricated mild steel framed tables size 2400 x 1200 x 750mm high, made of square hollow section 40 x 40 x 2mm thick mild steel frame and 20mm thick</li></ul>

EXECUTIVE DESKS ·

RECEPTION DESKS ·

laminated block board top with hardwood lipping fixed to the frame with appropriate plugged screws and plastic hole plugs. Mild steel frame should be painted black. All to the approval of the project manager.



- Pre - fabricated mild steel framed tables size 2400 x 1000 x 750mm high, made of square hollow section 40 x 40 x 2mm thick mild steel frame and 20mm thick laminated block board top with hardwood lipping fixed to the frame with appropriate plugged screws and plastic hole plugs. Side table size 600 x 600 x 750mm high table with drawer's size 550 x 550 x 300mm high mild steel. Mild steel frame should be painted black. All to the approval of the project manager.

WAITING BENCHES .



- Pre - fabricated mild steel framed tables size 2400 x 1000 x 750mm high, made of square hollow section 40 x 40 x 2mm thick mild steel frame and 15mm thick laminated block board top with hardwood lipping fixed to the frame with appropriate plugged screws and plastic hole plugs. Mild steel frame should be painted black. All to the approval of the project manager.



Pre-fabricated mild steel framed benches size 2400x450x400mm high, made of square hollow section 25x25x2mm thick mild steel frame and 20mm thick laminated block board top with hardwood lipping, fixed to the frame with appropriate plugged screws and plastic hole plugs. Mild steel frame should be painted black or to approval of project manager.



Q 3	The conditions given to AGPO groups like the amount of orders given in the past and turn overs is quite limiting. Please if possible consider exempting these for this AGPO group?	<p><b>Clarification for Technical Evaluation (Requirements) for Lot 1,2,3,5,6,7 &amp; 8 (AGPO Category)</b></p> <ul style="list-style-type: none"> <li>• Bid security declaration form instead of the bid security is to be filled and submitted.</li> <li>• Evidence of 3 previous works should be provided and awarded as follows; <ul style="list-style-type: none"> <li>(i) Each with Kshs. 4M–and above (each 10 Marks)</li> <li>(ii) Each with 2 Million to 4 Million – (5 Marks each)</li> <li>(iii) Each with less than 2 Million– (2 Marks each)</li> </ul> </li> </ul> <p><b>Clarification for Financial/ Commercial performance (Requirements) for Lot 1,2,3,5,6,7 &amp; 8 (AGPO Category)</b></p> <ul style="list-style-type: none"> <li>• The average turnover is revised as follows; <ul style="list-style-type: none"> <li>(a) <b>For limited Companies:</b> The Average annual turnover is revised to Kshs. 5 million from Kshs.50Million. <b>The other Audited financial Statement requirements remain the same.</b></li> </ul> </li> <li>• The 20 Marks on the requirement of Copies of Audited Statements is revised as follows; <ul style="list-style-type: none"> <li>(a) <b>For Sole Proprietorship (business name):</b> Submission of 2021,2022 and 2023 Audited Financial Statements will not be required instead this is substituted with <b>submission of current bank statements duly stamped and signed off by the issuing bank (Last 3 months from closing date of this tender).</b></li> </ul> </li> </ul>
Q 4	What is the size of the Sink (Dimensions)?	Laboratory sink to be 492x419x165mm deep
Q 5	What are the size of the Extract Hood to Duct (Dimensions + length)? And Is the Extract Hood inclusive of the structural modification to fit equipment?	Exterior dimensions of 1200mm wide x 1000mm deep x 2400mm high and an 8” diameter exhaust collar connections. Yes
Q 6	Do we include transport charges to Nyamira schools?	Yes, Reference is made to ITT 13.8 (Place of final destination), each lot has a specific school that each furniture or equipment should be delivered to by the supplier awarded the contract.

		Hence the tender price should be inclusive of the transport charges to the respective school.
Q 7	How are we getting the Site Visit Certificates?	The visit and familiarization with the schools regarding the location and accessibility is at the discretion of the bidders. However bidders are reminded that delivery, installation, testing and commissioning of furniture and equipment shall be carried out at each respective school in Nyamira County.
Q 8	We are asking for an extension of bid submission for at least 14 days to enable us get the documentation and licenses required for the ICT projects.	Extended to the 10 <sup>th</sup> September 2024. (Revised closing date)
Q 9	For Desktop Computer, is delivery going to be done in a Central Place or in different places?	For computers , they will all be delivered to CEMASTEKA Karen for technical teams inspection and acceptance as per the revised specifications in the tender document.
Q 10	For Switches and Routers, are the installation going to be in a Central Place?	No. Installations will be carried out in all Primary Schools and different secondary schools that have ICT laboratory as part of the project
Q 11	Kindly specify on bed making because using 3mm metal will make the cost to be very high, can this be changed?	The specification has been changed and bidders are to quote for 2mm thick
Q 12	On the issue of lockers, do we have this spec in the market: square hollow section 20 x 20 x 3mm?	The specification has been changed and bidders to quote for 20 x 20 x 2mm thick members
Q 13	On requirement to submit NCA 5 Electrical for Lots on computers to be exempted, also consider the same for the Lot 18.	See clarification 1 . <ul style="list-style-type: none"> <li>✓ The requirement are herewith revised to only provide</li> <li>✓ Manufacturer authorizations</li> <li>✓ Quality certifications</li> </ul> Mandatory requirements as per specifications for the machines to be met
Q 14	Can the Architect kindly provide drawings with specific measurement for the lockers?	This is provided under students desks.
Q 15	Since we will be waiting for your response on the clarification set today, to be able to make best decision on which lot to bid and prepare adequately, I would kindly request that you extend the deadline for tender submission.	Revised closing date is 10 <sup>th</sup> Sep 2024
Q 16	Lot 8. I don't see doors and windows at the catalogues and Nos of components of shelves.	Doors and windows are not part of the scope. For the number and components of the shelves, kindly check out the details under 'Price Schedule Forms and under section V 'Schedule of Requirements'

Q 17	Lot 17 you have indicated samples of teachers chairs and tables what about boardroom, executive, reception and waiting offices.	<b>Refer to Q2 response above</b>
Q 18	For the sample presentation mentioned in the pre-bid by the Head of Procurement, what time and where do we deliver the samples?	The samples will be delivered to CEMASTEAs offices in Karen
Q 19	What are the Various destinations of the items?	Reference is made to ITT 13.8 (Place of final destination), each lot has a specific school that each furniture or equipment should be delivered to by the supplier awarded the contract.
Q 20	What are the Estimates of the projects?	The estimates are for purposes of budgeting of the ministry and not required by bidders as they are not used during evaluation.
Q 21	Technical evaluation for the AGPO and PWD. Should the requirements be the same as the general categories and should there be any considerations?	<b>Refer to Q3 response above.</b>
Q 22	Specifications given for the ICT equipment are out dated and not in stock from local suppliers, please advise yet the ministry does not want refurbished ones.	Revised Specifications uploaded on the website.
Q 23	In some bid documents only isometric photo of the item eg bed to be supplied is shown.	Note that under mandatory requirements, the bidder is asked to provide brochures of the items they intend to supply. The items need to be alignment with the specifications provided.
Q 24	Is it the supplier to come up with the technical details like the dimensions of the item, sizes of tubes, bars, joint styles, other specifications acceptable to the procuring entity or details will be issued separately?	Note that under mandatory requirements, the bidder is asked to provide brochures of the items they intend to supply. The items need to be alignment with the specifications provided for each item.
Q 25	Please clarify on the following ITT 3.14 does not exist in tender for Lot 3 and yet its referred to in 1st box of No 7 page 44 (tenderer information form)	The correct Instruction To Tenderers referred to is ITT 3.13 under the general provisions on Eligible Tenderers on page Vii
Q 26	Page 44 tenderer information form item 7 2nd box talks about articles of incorporation (or equivalent documents of constitution or association) and all documents of registration of the legal entity named above in accordance with ITT 3.4. The particular ITT 3.4 appearing in page viii talks about a tenderer not involved in corrupt, coercive, obstructive, collusive or fraudulent practice. A tenderer that is proven to have been involved in any of these practices can shall be automatically be disqualified.	The correct Instruction To Tenderers referred to is ITT 3.13 under the general provisions on Eligible Tenderers on page Vii
Q27	In page 53 there is manufacture's authorization form. In case we are the fabricators of the goods we intend to supply ie we make the beds or desks at our workshops, is there necessary to include the form in the bid or we will sign it ourselves.	For the items produced by an entity in their workshops such as beds, desks and chairs the manufacturer's certificate is not required.

Q28	Block board specifications and dining table top clarification	<ol style="list-style-type: none"> <li>1. All block boards to have hardwood lipping to all edges.</li> <li>2. All block boards for table tops to have hardwood veneer finish</li> <li>3. All block board for dining tables to be covered in gauge 30, 0.255mm thick aluminum plain sheet both top and edges</li> </ol>
Q29	In lot 4, the total quantity of stools indicated is 3,930 under section 5 schedule of requirements. Under section of the tender data sheet provided under science lab schools, when you add the No. Of stools for the 48schools, the total quantity of stools adds up to 4050. Why is the discrepancy?	The correct number of stools required are is 4,050
Q30	In connection to 1 above, the tender data sheet under science lab schools, No. of labs for example in Nyansiongo boys No. of labs is 4 and number of stools indicated is 240. Is 240 the No. of stools for the total of the 4 labs, or is it per each lab which when multiplied comes 960 stools which is not indicated. Please clarify?	240 is the total number of stools required for Nyansiongo Boys
Q31	In the schedule of requirements section 5 under list of goods and delivery schedule, what entry is a bidder supposed to enter under earliest date of delivery?	Delivery schedules will be indicated in the contract (14 days delivery period)
Q32	What is the bid security for lot 18	The bid security for lot 18 is ksh 250,000
Q33	Will OSHA be required for the AGPO Category?	No, it is not required what is required from a bidder as instructed is a written statement (signed commitment) to adhere to the statutory obligations under OSHA 2007.
Q34	Clarify what are the historical financial statements under the technical evaluation (Financial/Commercial performance)	This refers to the 3 years (2021, 2023 & 2023) Audited Financial Statements

**NB:**

As indicated in the invitation to Tender **“Tenderers will be allowed to tender for one or more lots but will only be awarded one lot.**